



REQUEST FOR TECHNICAL ASSISTANCE

Assistance Outline:

The Ohio Lake Erie Commission is sponsoring a program of technical assistance on the use of its Best Local Land Use Practices recommendations. This assistance could include such activities as:

- *Meeting to review the models with committees or organizations considering their use.*
- *Training for staff on Best Local Land Use Practices.*
- *Training on steps to implementation, such as how to set up a citizens committee, how to set up a comprehensive plan project, critical questions to be answered in implementing riparian setbacks, working with consultants, etc.*
- *Meeting with citizens (small group or public), staff or special groups to present the opportunities for using the recommendations.*
- *Meeting with staff and a developer to discuss options for a specific development project (must be early in the process to be effective).*
- *Other activities of a similar scope and spirit.*

This assistance is a follow up to the series of technical workshops conducted in 2007-08 throughout the Lake Erie Watershed. The goal is to provide help to communities in understanding and using the Commission's model regulations and recommendations (for more info: <http://lakeerie.ohio.gov> and visit the Best Local Land Use Practices page).

A total of 8-24 hours of assistance will be provided by Kirby Date, AICP from the Levin College of Urban Affairs at Cleveland State University. A bio sketch is available at the above website.

Application Instructions:

Please provide a brief no more than two (2) page narrative that describes your interest in receiving technical assistance. Your should at least address the following three questions:

- **Background of Your Organization:** What are the goals and accomplishments of your community as they relate to land use and comprehensive planning?
- **Project Summary:** Briefly outline the scope of work you plan to address with our assistance. Describe how you would like us to help. Be as specific on this point as possible (i.e. meet with you to...; meet with citizens or committee to...; review your...; etc.).
- **Intended Project Results:** Outline what you hope to accomplish through this technical assistance and how does it relate to your community land use planning activities.

Application Selection Process:

Applications will be selected based on the following items:

- Scope of work is consistent with the time allotted.
- How the technical assistance fits into a larger, locally driven effort.
- The location and the type of development pressure.
- The types of practices and/or regulations being considered.
- The intended outcomes of the technical assistance and the larger plan of work.

Communities will be selected based on the quality of the proposal, the local commitment to the project, and to ensure a variety of physical locations, development situations, and assistance needs are considered by this project. Providing a variety of assistance to a wide range of communities across the Lake Erie watershed is an important outcome of this effort as we are evaluating the type of assistance that are most needed and effective.

Submission Guidelines:

Please include the following information in your proposal:

- Applicant Community
- Project Coordinator
- Coordinator's Title, E-mail Address, Mailing Address, Phone, and Fax.

The project narrative is limited to no more than two (2) pages. If submitting in paper form, please mail the application to: Ohio Lake Erie Commission, One Maritime Plaza, Fourth Floor, Toledo, OH 43604-1866. Fax submissions can be sent to 419-245-2519. Email submissions should be sent as a pdf to: lakeeriecommission@ameritech.net, with the subject line, *Technical Assistance Application*.

Eligibility:

This process is open to all county, township, municipal and regional government entities completely or partially within Ohio's Lake Erie watershed. Applications are currently being accepted at any time. Assistance will be awarded as long as the current budget allows. If you have questions or comments, please contact the Ohio Lake Erie Commission.

Contact Information:

Ohio Lake Erie Commission
One Maritime Plaza, 4th Floor
Toledo, OH 43604

www.epa.state.oh.us/oleo - Lake Erie Commission

www.epa.state.oh.us/oleo/bg1/bestlanduse.html - Balanced Growth Program

p. 419-245-2514

email: lakeeriecommission@ameritech.net