

Abstract

This grant provided support for the outreach component of the Ohio Balanced Growth Program, known as the “Best Local Land Use Practices” (BLLUP) program. Professional planner staff based at Cleveland State University, with student support, conducted education and technical assistance on behalf of the BLLUP program. Key accomplishments of the year included extensive review of the existing BLLUP recommendations, based at the Balanced Growth web site, to accommodate lessons learned since they were first developed in 2004, and to accommodate varied needs across the state; conducting 107 key informants interviews statewide in 44 meetings (45 informants in 16 meetings in the Lake Erie Basin) to identify needs and opportunities; provision of technical assistance, information and referral; 11 presentations and four all-day workshops; and work to outline needs and research supporting the BLLUP in local communities for the coming year.

Summary by Task

Major areas of work completed during this time period included the following, organized by task in the original scope of work. Sections after this provide detail on activity month by month.

1.0 Reconnaissance and Broad Strategy

1.1 Continue Coordination with Steering Committee. *Communication with State Agency Steering Committee continued throughout the year as part of the BLLUP Review (see 1.2).*

1.2 Continue Review of the BLLUP Recommendations. *Review of the BLLUP Recommendations continued throughout the year. Input was sought and received from State Agency personnel, and in-depth review by the State Agency Steering Committee and the Project Team, was conducted. It was decided that the Advisory Group would be tapped for their review after the State Agency review. This will happen in early 2012.*

1.3 Statewide Interviews. *Statewide, 107 interviews were conducted in 44 meetings, including about seven telephone conferences. Summaries were written and transmitted to Project Team. In the Lake Erie Basin, 45 key informants were interviewed in 16 meetings; four were telephone conferences.*

1.4 Summary. Summarize the broad statewide strategy in memorandum form. *The broad summary was in discussion with the Project Team from 8/2011 to 12/2011, and is expected to be completed in early 2012.*

2.0 Ohio Regions strategies

2.1 Ohio Regions Interviews. *See 1.3 statewide interviews above. After lengthy discussion with the Project Team during the interview period, it was decided that regional strategies were not viable and an overall state strategy was desirable for effective implementation of program goals. Statewide interviews in all regions were expanded to support this approach, and combined with the regions interviews.*

2.2 Summary Ohio Regions Strategies. See 2.1 response above. A Broad Statewide Strategy is in development.

3.0 Message Development

This work will be developed in a revised fashion under direction of the Project Team in 2012. It has been decided not to pursue a formal messaging project with outside professionals, but to develop appropriate messages with in-project staff.

4.0 Training Content Development.

4.1 General education materials development. *Powerpoints were developed for presentation at 7 statewide hourlong presentations, one presentation in NE Ohio, three presentations in the Ohio River Basin, three full-day Lake Erie Basin workshops, and one full-day Ohio River Basin workshop. A "Priority BLLUP Practices" handout was developed for use in statewide interviews.*

4.2 Local Provider training. *Local provider training development was advanced to 2012-2013 by the project team pending development of a broad state strategy and messages.*

4.3 Case Studies and information. *Case study collection has been initiated, for startup of a web-based database in 2012.*

4.4 Data Collection. *Data collection will be focused on the case study database, as agreed to with the project team.*

5.0 Local Provider Training/Mentoring

Local provider training is extended to the 2012-2013 year, pending development of a broad strategy and messages. In response to the findings of statewide interviews, a social network-type collaboration will not be done, as agreed to with the project team. A web-based information resource and electronic communication (i.e. listserv) will take its place.

5.1 Begin Training Workshops with local implementing entities.

5.2 Collaborative Network setup.

6.0 Education and Technical Assistance.

In addition to workshops and presentations, technical assistance was provided to the Summit County Soil and Water District in evaluating the codes of two communities and the county in light of the Best Practices, and presentation at an all-day workshop. Technical assistance was also provided to Cuyahoga County Planning Commission in working with county communities to identify opportunities for BLLUP implementation, particularly through green infrastructure development. Information and referral was provided to numerous others, as detailed in the monthly summaries below.

The following table summarizes the education sessions given. See month summaries for details.

<i>Date</i>	<i>Group</i>	<i>Location</i>	<i>Length in hrs</i>	<i>No. participants</i>
11/17/10	WMAO	Columbus	½ hr	75
12/3/10	Miami Valley APA	Dayton	1.25	20
12/6/10	Ohio Plng Directors	Columbus	1.0	12
12/7/10	Water Utility Mgrs	Cleveland	1.0	70
2/11/11	Ohio Twp Assn	Columbus	1.0	60+
3/10/11	Middle East Fork Wshed Partnership	Cinci area – Clermont County	6.0	30
3/22/11	USEPA codes/ordces wkshop	Cleveland-Akron area – Peninsula	6.0	50
3/23/11	SW Ohio GW Assn	Cincinnati	1.0	40
4/5/11	Balanced Growth Wshed Partners	Columbus, ODNR	.5	25
4/19/11	Amer. Soc. Civil Engrs	Columbus	1.0	60
4/27/11	Olentangy Wshed Partnership	Columbus area	1.5	30
8/10/11	Climate Change workshop	Cleveland area	6.0	60+
8/23/11	Clermont Co. Planning Commission	Cincinnati area	1.0	10
9/12/11	Levin College urban planning class	Cleveland	2.0	20
10/27/11	Summit County SWCD Codes workshop	Norton (Cleveland- Akron Area)	6.0	60

6.1 Provide major technical workshops. *Three all-day workshops were provided in the Lake Erie Basin, and one in the Ohio River Basin.*

6.2 Miscellaneous presentations. *Seven statewide presentations, one Lake Erie Basin, and three Ohio River Basin, miscellaneous presentations were given.*

7.0 Administration.

7.1 Ongoing communication. *Ongoing communication with the OLEC and the OWRC was conducted via monthly meetings and work summaries. Additional memoranda were provided as needed to address topics of interest, including a summary of interviews, an outline of recommended research, a summary of documents in the project.*

7.2 Cross-program coordination. *Cross-program coordination was provided via the monthly OWRC-OLEC joint project team meetings; and communication with members of the State Agency Steering Committee.*

Work Summary By Month

NOVEMBER, 2010

Presentations – Outreach

WMAO presentation 11/17/10, Columbus (75 people)

Trips – Outreach Meetings

Toledo, NWOP conference 11/12/10

Toledo meetings HBA, Lucas Co PC 11/18/10

Technical Assistance/Partnerships

- met with Roger Bliss, compact development developer, 11/9/10 to discuss his project, density project
- contacts at WMAO conference: D.Russell, Medina SWCD; K. Swartz, American Rivers; L. Antosch, Farm Bureau; J. Mathews, ODNR; J. Bonnell, OSU Extension; M. McCabe, CDM; J. Ferbrache, Fairfield Co. SWCD; J. Thrash, JFNew; C. Brookes, Sandusky Watershed; S. Hippensteel-Hall, Miami Valley Conservancy District; M. Horvat, TMACOG; S. Eberts, USGS Hydrogeologist; C. White, ODNR; T. Lozier, ODNR; D. Rutter, MORPC; M. Kannik, ODNR Dam Safety
- input to Darwin Kelsey, Cuyahoga Countryside Conservancy, re: grant opportunities
- input to Jennifer Carroll, Shenahan Law Firm, re: sources if info on TDR, overview of tool in development projects
- communication with Heidi Fought, Ohio Twp Assn, re: speaking in February at OTA conference

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conference 11/23/10.
- planned interview trips in Toledo, Dayton, communication with interviewees, etc.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC)
- preparation for WMAO presentation, delivered presentation
- worked with CSU and S. Lynaugh re: possible room request for statewide meeting at CSU
- ongoing support/supervision of student Chris McDonnell in reviewing existing BLLUP documents
- prepared draft scope and budget for 2011 OLEC BLLUP project/contract, communicated with OLEC staff and CSU staff (F.Noble-C.Zullig) re: logistics
- communication with Brian Williams, MORPC; reviewed and commented on his draft Ohio Density Guide; further communication with Steven Litt, Cleveland Plain Dealer, and Sandra Kosek-Sills about the project
- bus tour followup with H. Elmer re: evaluation, transmitted evaluation link to all speakers
- worked with Chris McDonnell to develop draft Comprehensive Plan section, outline Balanced Growth Approach section, begin Storm Water section
- communication with S. KosekSills, B. Newport (USEPA) re: spring workshop on codes etc.
- Toledo interviews: Cindy Westfall, Toledo HBA; Tom Lemon, Toledo-Lucas County Plan Commissions.
- workshops preparation and delivery (see list above); communication with M. McBeth, Ohio Planning Directors' Assn, re: presentation 12/6/10; Heidi Fought, OTA, re: presentation 2/2011.
- helped Daila Shimek prepare for upcoming NEO Storm water training council meeting

-drafted one-pager for use in interviews, discussed/reviewed with project team, Sandra K-S.

DECEMBER, 2010

Note: this month included eight working days of vacation/holiday.

Presentations – Outreach

Miami Valley Planning Conference, Dayton, 12/3/10 (20 people)

Ohio Planning Directors conference, Columbus, 12/6/10 (12 people)

Water Utility Infrastructure Management Conference, Cleveland, 12/7/10 (70 people)

Trips – Outreach Meetings

-Greene County, Montgomery County outreach meetings, 12/2/10

Technical Assistance/Partnerships

-communic. w/ Ann Klavora, APA Cleveland Chapter, re: executive committee request

-communic w/Jenny Snapp, Logan-Union-Champaign planning commission, re: project status

-input to Terry Finger, Jefferson Village, re: followup questions on last year's historic district plan

-communication with Nathan Bevil, Ohio Historic Preservation Office, re: Jefferson question, ongoing technical support available

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conference 12/20/10.

-ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC)

-ongoing support/supervision of student Chris McDonnell in reviewing existing BLLUP documents

-worked with Chris McDonnell to develop draft Comprehensive Plan section, begin Storm Water, Source Water and Stream Setback sections.

-coordinated proposal for Ohio Lake Erie Commission 2011 with OLEC and CSU staff; drafted and submitted proposal/budget etc.

-drafted final report on 2009-2010 year with budget manager, submitted to OLEC.

- workshops/presentation preparation and delivery (see list above); followup with Daila Shimek, CSU re: USEPA workshop plans; communication with S. Kosek-Sills, R. Newport (USEPA) re: workshop.

-met with Greene County stakeholders: Steven Anderson, Greene County Planning Commission; Beaver Creek Township Zoning Inspector; Sugar Creek Twp Zoning Inspector; 12/2/10

-met with Aaron Sorrel, City of Dayton; Erik Collins, Montgomery County Planning Commission. 12/2/10

-met with R. McClatchey and P. Berringer of Clermont SWCD to discuss possible workshop in March for the East Middle Fork, Little Miami watershed partnership 12/2/10; followup telephone conference 12/20/10.

-coordination with TMACOG re: meeting in December or January

-finalized one-pager with input from E. Hammett, G. Hesse, S. Kosek-Sills.

-communication with Brian Williams, MORPC, re: his Ohio Density Guide (ongoing input on content/photos)

-communication with Amy Brennan, Kris Hopkins re: townships and aesthetics

-input to Northeast Ohio Storm Water Training Council re: grants, budgets for training in 2011-2012

-continued work developing contacts list for Ohio regions

-communication with Mark McCabe, CDM re: followup questions on case study project

January, 2011

Presentations – Outreach

none this month

Trips – Outreach Meetings

- Warren, HUD scope/budget committee, 1/7/11
- Toledo, TMACOG, 1/13/11
- Akron, HUD scope/budget committee, 1/14/11
- Richfield, HUD steering committee, 1/19/11

Technical Assistance/Partnerships

- input to Ann Reinthal, Richfield Twp landowner, re: options for conservation and development, referral to Western Reserve Land Conservancy and another landowner in Bath
- input to Mindy Hayes, Chagrin River Watershed Partners, re: fall bus tour participants
- communicate w/Amy Brennan, CRWP, re: aesthetics, townships, riparian setbacks
- communicate w/Bob Wells, Bath Landowner, re: input to Ann Reinthal
- communicate w/Manjula Boyina, APA Cleveland chapter, re: presentation upload from November
- input to Laura Mundell, planner with Southwest Pennsylvania COG, (SWPC), re: renewable energy presentation at upcoming conference

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conference 1/18/11, followup call with G. Hesse.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC); input to S. Kosek-Sills re: materials/supplies needed for this year's workshops
- coordinated with CSU OSPR staff, Ed Hammett of OLEC re: contract.
- ongoing support/supervision of student Chris McDonnell in reviewing existing BLLUP documents
- communication with Amy Brennan re: aesthetics, stream setback litigation
- worked with Chris McDonnell to develop draft Comprehensive Plan section, Storm Water, Source Water and Stream Setback sections.
- USEPA workshop: followup with Daila Shimek and Barb Benevento, CSU re: USEPA workshop location; researched location at CVNP; communication with S. Kosek-Sills, R. Newport (USEPA); re: workshop; communicate w/Elsa Mittelholz, Tetratex re: workshop location; attended telephone conference 1/21/11
- finalized steering committee, advisory group notes, coordinated Project Team review
- reviewed and commented on Climate Change training survey for Heather Elmer, Coastal Management Prog.
- worked with S. Kosek-Sills on technical assistance application revision
- communicate with Greg Chillog, the Edge Group (landscape architect) re: review of development project in Liberty Township, Delaware County
- reviewed and commented on grant proposal for Adrienne LeFavre of Ohio EPA – NEOSWTC; provided CSU letter of support for grant.
- ongoing communicate with R. McClatchey and P. Berringer of Clermont SWCD to discuss possible workshop in March for the East Middle Fork, Little Miami watershed partnership, telephone conference 12/20/10; coordinated with speaker Don Feller of Toledo area by phone; reviewed and commented on flier
- met with TMACOG staff re: BLLUP strategy in Toledo area; E. Moebius, K. Erichsen, M. Horvat, A-D Hensley.

- communication with Brian Williams, MORPC, re: his Ohio Density Guide (ongoing input on content/photos); pulled photos, assembled data on featured projects, sent to BM
- continued work developing contacts list for Ohio regions; began contacts in Columbus and Cincinnati areas.

Media

- none this month.

Professional Development/Background Research

- attended webinar on planning ethics 1/21/11 (required for certification)

February, 2011

Presentations – Outreach

- Ohio Township Association, presentation on the BGI, 2/11/11 (60 people)

Trips – Outreach Meetings

- Delaware County PC, Delaware, 2/9/11
- Fairfield County PC, Lancaster, 2/9/11
- Franklin County PC, Columbus, 2/10/11
- City of Columbus PC, Columbus, 2/10/11
- MORPC staff, Columbus, 2/10/11
- Central Ohio HBA, Westerville, 2/11/11
- City of Cincinnati PC, Cincinnati, 2/17/11
- OKI staff, Cincinnati, 2/17/11
- Cincinnati HBA, Sharonville, 2/17/11
- Butler County PC, Hamilton, 2/18/11
- Hamilton County PC, Cincinnati, 2/18/11
- Climate Change workshop team meeting, 2/23/11, Cleveland

Technical Assistance/Partnerships

- input to Amy Brennan, CRWP, re: renewable energy/small scale wind examples
- input to John Niedzialek, WRRCD, re: background on work in Geauga, Countryside Program
- input to Laura Mundell, Southwest Pennsylvania Consortium (MPO) re: renewable energy guidance

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conferences 2/24/11, 2/28/11.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC);
- ongoing support/supervision of student Chris McDonnell in reviewing existing BLLUP documents
- worked with Chris McDonnell to develop draft Comprehensive Plan section, Storm Water, Source Water and Stream Setback sections.
- Ohio Regions Interviews: Set up outreach interviews in Columbus and Cincinnati areas: communic w/B. Miller/MORPC; B.Kelly, D. Dressman/Cinci HBA; J.Tininianow/MORPC; J.Wittke/OKI; S. Sanders/Delaware Co.; H. Mattei/Fairfield Co.; B. Sanderson, Forest City Development; V. Papsidero, City of Columbus; J. Hilz, Central Ohio BIA; S. Saunders/MORPC; B. Miller, Trumbull County PC; S. Fulton, Delaware Co.; Brad Mercer/Licking Co; Todd Kinskey/Hamilton Co; conducted interviews, wrote summaries and transmitted to Project Team; thanked interviewees afterwards via e-mail.
- communic w/S. Kosek-Sills re: possible floodplain conference in July

- USEPA codes workshop: coordination with CSU parties re: possible location; visited site in CVNP; communication with Tetrattech and all re: site location, logo use; communic w/NEOSWTC members Amy Brennan/CRWP and Dan Bogoevski/OEPA re: content, plans for workshop.
- OCTP climate change workshop: communication with Heather Elmer, Ann Klavora/Ohio APA, BLLUP project team members re: participation on planning team. Attended planning meeting at CMNH 2/23/11.
- communic w/Gail Hesse re: ASCE presentation on 4/19; drafted abstract/project description.
- finalized steering committee, advisory group notes, coordinated w/S. Lynaugh to distribute
- Middle East Fork Workshop: ongoing communic with R. McClatchey and P. Berringer of Clermont SWCD to discuss workshop in March, telephone conference 2/24/11; coordinated with Matt Horvat of TMACOG, and speakers Don Feller and Leslie Kohli of Toledo area by phone; reviewed and commented on agenda, plans/maps for design exercise; communication with Ellen Walker, central Ohio possible speaker; connected APA Ohio and sponsors re: planning continuing education credits.
- communication with Brian Williams, MORPC, re: his Ohio Density Guide (ongoing input on content/photos); pulled photos, assembled data on featured projects, sent to BM
- continued work developing contacts list for Ohio regions; began contacts in Columbus and Cincinnati areas.
- communication with NEOSWTC re: upcoming meeting, review of meeting notes, issues.

Professional Development/Background Research

- attended webinar on social media for planning projects, produced by APA-Ohio; 2/1/11
- attended webinar on climate change, produced by OSU 2/15/11

March, 2011

Presentations – Outreach

- all day workshop 3/10/11 for Balanced Growth program in Clermont County (Cinci area), OH (40 people)
- USEPA workshop on smart codes 3/22/11 (60 people)
- SW Ohio Groundwater Consortium 3/23/11 (40 people)

Trips – Outreach Meetings

- 3/9/11 to 3/10/11 – meetings in Licking County, Clermont County (workshop)
- 3/22-3/23/11 – USEPA workshop/Peninsula; meetings in Cincinnati (groundwater consortium) and Clermont County (interview)
- 3/28/11 climate change committee meeting, Cleveland

Technical Assistance/Partnerships

- met Bill Sanderson, Forest City, re: program update, 3/2/11; followup communication re: housing data
- coordination with Randall Arendt, Landsc Archt/author, re: assistance on background info for his new book; communic w/Paul Volpe/City Architecture, Craig Cawrse/landsc. Archt, re: photos of their projects for Arendt book
- input to Joe Kitchen, MORPC, re: meadow protection resources
- communic with Dan Keckan, Cinecraft Productions, re: references
- communic w/Laura Mundell, SW Pennsylvania Consortium, re: input on their renewable energy workshop
- communic w/Jennifer Zielinski, Biohabitats, re: meeting

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conferences 3/14/11, 3/21/11.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC);
- ongoing support/supervision of student Chris McDonnell in reviewing existing BLLUP documents, draft Comprehensive Plan section, Storm Water, Source Water and Stream Setback sections, including floodplain info.
- communicate w/ Tim McLelland, SW Ohio Groundwater Consortium, re: input, model codes, example projects.
- worked with Chris McDonnell to research fracking/oil shale issue
- input to Liz Cline, ODNR re: options for presentations/workshops in Warren, Greene counties (update on BG program)
- Ohio Regions Interviews: set up, conduct interview, write up, send thank you: Brad Mercer and other staff, Licking County Planning Commission; Scot Lahrmer and staff, Clermont County Planning and Development; group meeting w/SW Ohio Groundwater consortium.
- assistance to Sandra Kosek-Sills re: USEPA technical assistance grant: input, review, etc.
- USEPA codes workshop: communication with Kelly Dubay (Tetratex), Bob Newport (USEPA) re: workshop plans; communicate w/NEOSWTC members Amy Brennan/CRWP and Dan Bogoevski/OEPA, Adrienne LeFavre re: content, plans for workshop; drafted powerpoint presentation; attended/presented 3/22/11.
- OCTP climate change workshop: review materials, attended planning meeting at CMNH 3/28/11.
- communication with Jane Wittke, OKI, re: meeting w/Ground Water consortium, powerpoint, logistics
- Middle East Fork Workshop: ongoing communication before/after with R. McClatchey and P. Berringer of Clermont SWCD; review and comment on standards developed by committee; edited maps; drafted presentations; drafted project statement for exercise; discussed evaluation with B. McClatchey and project team via e-mail; discussed workshop agenda w/project team via e-mail; coordinated with Matt Horvat of TMACOG, and speakers Don Feller and Leslie Kohli of Toledo area by e-mail; conducted workshop 3/10/11.
- MORPC communication: Brandi Whetstone re: upcoming presentation, Olentangy partnership
- communication with NEOSWTC re: review of meeting notes, issues.
- communicate w/Cheri Rakow, Cincinnati city, re: possible speaking engagement
- communicate w/Peter Schaller, Half Moon Seminars, re: possible speaking engagement
- communicate w/S. Kosek-Sills, CSU staff (F. Noble, C. Zullig) re: contract info needed
- communicate w/Heather Elmer re: options for evaluation surveys for Ohio Valley workshop evaluations
- followup communication to Dan Dressman, Cincinnati HBA, re: possible fall workshop
- communicate w/Ann-Drea Hensley, TMACOG, re: possible area of collaboration

Media

- Telephone call with Brett Roller, Clermont Sun re: Clermont Workshop 3/9/11.

Professional Development/Background Research

- USEPA workshop on smart codes 3/22/11

April, 2011

Presentations – Outreach

- 4/5/11 presentation to BG watershed groups at ODNR, Columbus (20 people)
- 4/19/11 presentation to ASCE (American Society of Civil Engineers), Columbus (60 people)
- 4/27/11 presentation to Olentangy BG watershed group (30 people)

Trips – Outreach Meetings

no overnights this month; see above

Technical Assistance/Partnerships

- communicate w/Randall Arendt, Paul Volpe/City Architecture re: photos for Arendt book update
- participated in Cleveland Metroparks focus group meeting re: strategic planning topics, regional collaboration; sent followup info re: economic benefits of parks/rec
- communicate w/Marcus Ricci, Illinois watershed group, re: referrals for presentation
- communicate w/John Niedzialek, coordinator, and Pat Carey, President, Western Reserve RCD Council, re: council status; Resource Manual web info, ordering info
- input to Julie Lindner, planner for Jefferson Village, re: followup to downtown district plan, historic district organizing
- communicate w/Elizabeth Meacham, professor, John Carroll U., re: BG, CSU programs for land use planning/regionalism

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conference.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC);
- complete work with student Chris McDonnell in reviewing existing BLLUP documents, draft Comprehensive Plan section, Storm Water, Source Water and Stream Setback sections, including floodplain info.
- interview Pete Jensen, new student employee
- assistance to Brian Williams, MORPC, re: photos for his density guide
- followup communicate w/Heather Elmer re: help on evaluation surveys
- communication with Jeanna Burrell, Galena, re: technical assistance input
- input to Jim White, Cuyahoga River RAP, re: woodland protection ordinances
- coordin. w/Gail Hesse re: powerpoints for presentation to ASCE
- communicate w/Heather Elmer, Sandra Kosek-Sills, Dan Bogoevski re: video spot for Old Woman Creek, possible locations, content, etc.
- reviewed BG web site, sent comments/suggested changes to S. Kosek-Sills
- communicate w/Tim McLelland, Groundwater Consortium, re: model ordinance examples
- communication with Cindy Fink, Summit SWCD, re: possible Technical Assistance
- communicate w/Becky McClatchey, Clermont SWCD, re: possible technical assistance to Batavia Twp
- presented on development process to BG watershed groups 4/5/11
- Ohio Regions Interviews: set up, conduct interview, write up: Jennifer Zielinski, Bio habitats, 4/13/11
- assistance to Sandra Kosek-Sills re: USEPA technical assistance grant: input, review, etc.
- OCTP climate change workshop: review materials, attended planning meeting at CMNH 4/19/11.
 - Middle East Fork Workshop: communicate w/Becky McClatchey re: followup ideas
- MORPC communication: Erin Grushon re: upcoming Olentangy presentation, Jerry Tinianow re: density guide, Brian Williams re: TDR
- query to listserve regarding townships and aesthetics/historic preservation, followup communication with Sandra McKew, Wendy Moeller, Dan Boron, Kjirsten Frank (Ohio planners)
- query to listserve regarding small community PUDs (re: Galena), Scott Miller (brick industry assn), other Ohio planners
- attended NEOSWTC meeting 4/20/11, followup communication with A. LeFavre, OEPA
- communicate w/Bill Westbrook, central Ohio developer; Malcolm Porter, Central Ohio HBA representative, re: meeting, Olentangy watershed input, TDR, MORPC
- communication with Project Team re: Marcellus shale, olentangy, other issues

Media

-none this month

Professional Development/Background Research

-none this month

May, 2011

Presentations – Outreach

none this month

Trips – Outreach Meetings

- Columbus, 3/11-3/13/11; Ohio Stormwater Conference; meetings with Brian Williams/MORPC, Central Ohio HBA reps
- Warren, 5/19/11; BLLUP interview Trumbull PC
- Youngstown, 5/10/11, BLLUP interviews Mahoning HBA, City of Youngstown PC
- Sandusky, 5/31/11; BLLUP interview Erie County PC/SWCD

Technical Assistance/Partnerships

- communicate w/Lora DiFranco, Parkworks, Cleveland, re: local food planning day assistance
- assistance to Bill Miller, Trumbull County PC, re: population spreadsheet problem
- communicate w/Jane Goodman, Jim White, Cuyahoga RAP, re: upcoming symposium
- input to Doug Nemekay re: Ohio LA continuing education re: October bus tour
- input to University of Minnesota, Linden Weiswerda, re: info on assistance to communities
- ongoing communicate w/Pat Carey, WRRCD, re: resource manual ordering logistics, on our web site

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conference 5/16/11. Communication re: TDR, MORPC, Central Ohio HBA.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC);
- complete work with student Chris McDonnell in reviewing existing BLLUP documents, draft Comprehensive Plan section, Storm Water, Source Water and Stream Setback sections, including floodplain info.
- Hire Peter Jensen as new student assistant, do orientation, startup
- communication with Jeanna Burrell, Galena, re: technical assistance input; edited acceptance letter for Sandra/Gail.
- communicate w/Heather Elmer, Sandra Kosek-Sills, Dan Bogoevski re: video spot for Old Woman Creek, possible locations, content, etc. Participated in videotape session on site in Elyria, 5/23/11.
- communication with Cindy Fink, Summit SWCD, re: possible Technical Assistance
- communicate w/Becky McClatchey, Clermont SWCD, re: possible technical assistance to Batavia Twp
- work with Sara Lynaugh, Sandra Kosek-Sills, to set up survey monkey account
- work with Becky McClatchey, Clermont SWCD, to set up evaluation survey for 3/10 workshop, review results
- Ohio Regions Interviews: set up: Mike O'Shaughnessy, Mahoning Co. PC., Sandusky area, Youngstown area; Bob Brown, City of Cleveland; conduct interview, write up: Josh Aikens/Mahoning Valley Homebuilders Association; Bill Davignon/City of Youngstown Planning Commission staff; Bill Miller, Trish

Nuskiewicz, David Dubiaga, Trumbull County Planning Commission; Steve Poggiali and staff, Erie County PC/SWCD.

-OCTP climate change workshop: review materials, attended planning meeting via web 5/16/11; coordinated flier review with OLEC staff

- Middle East Fork: communic w/Becky McClatchey re: followup ideas, technical assistance

-MORPC communication: Brian Williams re: TDR, density guide, HBA involvement.

-attended NEOSWTC meeting, followup communication with A. LeFavre, OEPA

-5/12/11 met w/Bill Westbrook, central Ohio developer; Malcolm Porter, Central Ohio HBA representative, re: meeting, Olentangy watershed input, TDR, MORPC; followup communication w/M. Porter.

-5/11-5/13/11 attended Ohio Stormwater Conference: connections with: Jessica D'Ambrosio, OSU-NEMO; Steve Phillips/Oxbow Engineering; Kyle Williams, Franklin SWCD; Larry Fulton/Summit County Engineers' office; John Caldwell, Cleveland Metroparks; John Kilgore, Cleveland Metroparks; Kyle Dreyfuss-Wells, NEORSD; Brian Williams, MORPC; Vince Tramante/Williams Creek Consulting; Miles Hebert, EMHT; John Carter, City of Columbus; Harry Stark, Ohio Storm Water Association; John McManus, Clermont County Water Resource Manager. Attended sessions on regenerative storm water design; Ohio EPA director's initiatives; TMDLS and storm water permits (Ohio EPA); runoff reduction (ODNR); floodplains (OSU); Tinkers Creek Wetland assessment (Zielinski, Biohabitats); Clay Brick pervious pavements; Urban forest retrofits for storm water; Cuyahoga River restoration; Storm Water Utility lawsuit; Storm water management changes in 2013 (CDM).

-communic w/Betsy Sparr, Wayne County PC director, re: options for frontage development, common drive subdivisions

-communic w/Lori Hilden, Half Moon Seminars, re: possible presentation

Media

-none this month

Professional Development/Background Research

-Ohio Storm Water Conference 5/11-5/13/11.

June, 2011

Presentations – Outreach

none this month

Trips – Outreach Meetings

-6/8/11 Lorain Homebuilders, BLLUP interview

-6/13/11 City of Cleveland Planning/Sustainability Offices, BLLUP Interview

-6/14/11 Climate Change workshop planning meeting, CMNH

-6/14/11 Summit County Planning/SWCD, BLLUP interview

-6/22/11 NEOSCC meeting, Hudson

-6/23/11 Stark County Planning, BLLUP interview

-6/27/11 BLLUP Strategic Planning meeting, Toledo

-6/28/11 NEO Storm Water Training Council mtg, Twinsburg

-6/30/11 City of Lorain Planning, BLLUP Interview

Technical Assistance/Partnerships

-input to Betsy Sparr, Wayne County Planning Commission, re: NEO SCC project information

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team. Telephone conferences 6/17, 6/20.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC);
- Work with Peter Jensen, grad student, on review of BLLUP recommendations: reviewed water group of sections (Storm Water Mgmt, Stream/Floodplain, Source Water) and Comprehensive Planning section, edited, sent to Steering Committee for review; coordinated with steering committee members re: their comments; inquiry and communication with Ohio Planning listserv re: meadows/slopes/woodland protection
- do quick review of social networking options with Pete Jensen in preparation for strategic planning meeting
- reviewed/summarized budget status, options in preparation for strategic planning meeting
- Galena TA project: communic w/Jeanna Burrell, Galena; input to Jeanna on references/resources material;
- Summit TA project: coordinated w/Project Team re: draft letter of acceptance
- Batavia TA Project: communic w/ Denise Kelley, Batavia Twp; Becky McClatchey, Clermont SWCD; coordinated w/Project Team re: draft letter of acceptance; communic w/Graham Parlin, developer
- Clermont TA project: communic w/R. McClatchey, P. Berringer re: project needs
- Ohio Regions Interviews: conduct interview, write up: Jean Sexton, North Coast BIA 6/8/11; Jim Danek, Andrew Watterson, City of Cleveland 6/13/11; Cindy Fink, Summit SWCD; Susan DeChant, Summit Co. Comm. Dev.; Nick Lautzenheiser, Summit CO. CD; Paul Bravo, Summit Co. CD 6/14/11; draft interview summary; met Stark county (Robert Nau, Director, Stark Co. PC; Malia Watkins, Stark Co. PC staff; Marilyn Carrick, Perry Twp Zoning; Cliff Meidlein, Stark Co. PC staff; Nick Campanelli, Plain Two Zoning; Rick Zeyler, City of Canton planning comm.; Chris Barnes, City of Canton storm water coordinator; Jane Poindexter, Jackson Twp zoning; Carolyn Gabric, Stark SWCD; Rachel Leurs, Regional Planning Commission; Beth Pearson, Regional Planning Commission; Marylin Sponsella, Regional Planning Commission; Brenda Sarsany, Regional Planning Commission); met Jan Mackert, City of Lorain Planning 6/30/11
- OCTP climate change workshop: review materials, attended planning meeting 6/14/11; coordinated continuing ed for planners/landscape architects;
- prepared for, planned and conducted Project Team Strategic Planning/Evaluation meeting 6/27/11
- communic w/Heidi Fought, Ohio Twp Assn, re: project status, Ohio Dept of Agriculture contact
- coordination with Jody Fife, ODA and Project Team about Steering Committee replacement for Kirsten Jensen
- coordination with Project Team re: Steering Committee replacement at ODOT
- communic w/Kurt Erichsen, TMACOG, re: scenic corridor zoning question/referral
- communic w/Barb Lubberger, OEPA; Michael Eggert, OEPA re: source water input, Steering Committee participation
- OCM video project: reviewed and commented on draft
- attended NEO storm water training council meeting 6/28/11.

Media

- coordination with Randall Arendt, Cawrse Associates re: Update for Randall's book, info on NE Ohio projects and Community Planning program

Professional Development/Background Research

- webinar on Real Estate ProFormas 6/10/11

July, 2011

Note: this month included two weeks of vacation.

Presentations – Outreach

none this month

Trips – Outreach Meetings

- Galena, OH 7/7/11 BLLUP technical assistance meeting
- Cuyahoga Falls, 7/8/11 BLLUP technical assistance meeting

General Technical Assistance/Partnerships

-none this month.

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC)
- Work with Peter Jensen, grad student, on review of BLLUP recommendations: coordinated with steering committee members re: their comments; ongoing communication with Ohio Planning listserve members re: meadows/slopes/woodland protection; review of conservation development section/issues.
- Galena TA project: communic w/Jeanna Burrell, Galena; input to Jeanna on references/resources material; reviewed materials; attended meeting 7/7/11; researched codes with USEPA/Bob Newport; Chagrin River WP; MORPC; Ohio Planning Listserve.
- Summit TA project: attended meeting 7/8/11, reviewed materials; communic w/ Akron APA chapter re: planner cms;
- Batavia TA Project: communic w/ Denise Kelley, Batavia Twp; Becky McClatchey, Clermont SWCD; coordinated w/Project Team re: draft letter of acceptance; communic w/Graham Parlin, developer; reviewed development project info prior to meeting.
- Clermont TA project: communic w/R. McClatchey, P. Berringer re: project needs
- Ohio Regions Interviews: none this month.
- OCTP climate change workshop: review materials; coordinated continuing ed for planners/landscape architects; prepared presentation; helped with distribution of flier
- communic w/Jeff Van Loon, Medina SWCD, re: possible TA/workshop
- communic w/Deborah Beck, OCTP, Sandra Kosek-Sills re: participating in planning for OCTP workshop
- communic w/Scott Phinney, ODOT, re: steering committee member representative; communic w/Dave Moore, ODOT, re: participation in steering committee
- communic w/Mike Bailey, ODA, re: steering committee

Media

-none this month.

Professional Development/Background Research

-none this month.

August, 2011

Presentations – Outreach

- Climate Change workshop, Cleveland, 8/10/11 (70 people)
- Clermont County Planning Commission, 8/23/11 (10 people)

Trips – Outreach Meetings

- Batavia BLLUP TA meeting, 8/2/11
- Galena BLLUP TA meeting, 8/3/11
- Clermont County Chamber of Commerce BLLUP meeting, 8/2/11
- Southington, Comp Plan Committee meeting, 8/9/11
- Clermont Planning Commission BLLUP meeting, 8/23/11
- Cuyahoga County PC, BLLUP TA, 8/31/11

General Technical Assistance/Partnerships

- input to Dave Gattis, APA Small Town/Rural committee, re: smart growth policy
- input to Pat Carey, Western Reserve RCD council, re: nonprofit information
- input to Patty Stevens, Cleveland Metroparks, re: HUD grant proposal they are submitting
- provided assistance to Christina Znidarsic of CRWP in securing planner cms, landscape architect ceus for their upcoming dam safety workshop (10/11)

Best Local Land Use Practices (BLLUP)

- Ongoing coordination with Project Team, telephone conference 8/22/11.
- ongoing data review, time and budget accounting, communication with clients (OWRC, OLEC)
- Work with Peter Jensen, grad student, on review of BLLUP recommendations: coordinated with steering committee members re: their comments;
- Galena TA project: communic w/Jeanna Burrell, Galena; reviewed materials; drafted agenda, communic w/Jeanna Burrell re: meeting preparation; attended meeting 8/3/11.
- Summit TA project: reviewed materials; communic w/team members re: resources/ideas; conference call 8/11/11
- Batavia TA Project: attended site visit with developer and township meeting with township staff and developer, 8/2/11; drafted review memorandum and submitted to township; followup communication with Clermont partners.
- Clermont TA project: met w/Clermont County Chamber of Commerce/Matt Van Sant 8/2/11; telephone conference with Clermont partners 8/18/11 to prepare for PC meeting; prepared presentation; presentation to Clermont PC 8/23/11.
- communication with Elaine Price, Cuyahoga County PC, re: possible TA project, assisted with application to OLEC; followup communication with Sandra Kosek-Sills re: draft letter of acceptance; attended startup meeting 8/31/11.
- Ohio Regions Interviews: none this month.
- OCTP climate change workshop: helped with flier outreach; participated in workshop all day 8/10/11 (presentation/group facilitation); followup communication w/Heather Elmer re: evaluation, input
- communic w/Jeff Van Loon, Medina SWCD, re: possible TA/workshop
- work with Sandra K-S re: update of one-page flier for climate change workshop
- input to Rachel Lewis, Stark county PC, re: floodplain regulation examples
- reviewed interviews and summarized, organized research questions; met with CSU faculty/staff for input on list 8/17/11
- input to Andy Stepnick, Lucas County Engineer's office, re: stream setback information
- input to Heather Elmer/OCTP, Bre Hohman/Old Woman Creek re: coastal protection regulation examples from Michigan, Wisconsin, Minnesota

-communicate w/NEO Stormwater Training Council re: assistance on January workshop on “water words that work” (message)

Media

-none this month.

Professional Development/Background Research

- climate change workshop 8/10/11

September, 2011

BLLUP EDUCATION AND OUTREACH: (76 hours)

PRESENTATIONS

-Levin College environmental studies class, 9/12/11 (about 20)

BLLUP OUTREACH/MEETINGS

-communicate w/J. Mitterholzer, Gund Fdn, re: land trust partner possibilities, nonprofits and network development; report to G. Hesse and S. Kosek-Sills;

-TC Bob Eichenberg, Athens County PC, re: interview, land trusts in the area

-TC Jason Sisco, Wood County Engineer, re: BLLUP interview

-TC Audie Wykle, Hocking Co. PC, re: BLLUP interview

-TC Jeff Grabarkiewicz, Lucas County SWCD, re: BLLUP interview

-develop e-mail list of interviewees for update/outreach

-TC Jenny Snapp, Logan-Union-Champaign RPC, re: BLLUP interview

-TC Todd Peetz, Portage County PC, re: BLLUP interview

-draft outreach Update newsletter, work w/S. Kosek-Sills re: review, comment, format, e-mail lists

-develop survey, edit w/S. Kosek-Sills

-summarize recent interviews, update interview document, to S. Kosek-Sills, G. Hesse

PARTNERSHIPS

-assist with outreach communication to CRWP, ASLA re: APA webcasts (A. Klavora, E. Keelson, A. Brennan)

-communicate w/ NEO RC&D re: strategy meeting (P. Carey); attend meeting 9/19/11; f/u communicate w/C. Thaler, Cuyahoga County PC, re: mtg

-NEOSWTC: communicate w/ D. Shimek re: strategic plan for group

-communicate w/ P. Stevens, Cleveland Metroparks, re: health/open space messaging, article

-communicate w/L. Moran, CRWP, re: dam safety meeting, marketing-advertising, continuing education

TECHNICAL ASSISTANCE

- Summit County: communicate w/workshop team re: flier, logistics (J. Zielinski, C. Fink, S. Barbic); draft checklist, extensive communicate w/speakers, planning team re: comments, editing, revising; plan for meeting w/ communities; communicate w/S. Kosek-Sills re: flier and OLEC sponsorship; review/comment on flier; plan agenda for workshop; communicate w/speakers Holtz, Zielinski re: their presentations, checklist, photos, topics to cover, agenda; planning meeting 9/12; coordinate with APA, ASLA re: continuing education credits (T. King, E. Keelson); communicate w/ Coventry Twp re: analysis of their zoning;

-Medina: communicate w/J. Van Loon re: meeting to plan workshop; meeting (J. Van Loon, G. Norcia) 9/13;

- Batavia: communic w/B. McClatchey re: tea party input, responses
- Cuyahoga County: communication re: advice on project (E. Price); input to E. Price on messaging
- Galena: communic, input to J. Burrell re: letter of support; draft letter of support, get CSU approval, coord w/S. Kosek-Sills re: OLEC approval, send; update J. Burrell (Galena) re: subdivision code models; send Summit checklist to J. Burrell for input, TC;

BLLUP CONTENT: (50 hours)

LINKING LAND USE REVIEW

- ongoing review, editing of documents, communication with P. Jensen; stay up to date on section status
- locate info on TDR, historic preservation, to P. J.
- communic w/ M. Bailey, ODA, re: ag protection comments, f/u P. Jensen
- communic w/S. Kosek-Sills re: word version of model regulations that are online
- communic w/OSU Center for Farmland Policy (J. Clark) re: ag protection, TDR section questions
- communic w/H. Robertson re: review of Brownfields section
- web search re: compact development codes
- coordinated with Project Team re: input, comments
- ongoing work with P. Jensen to develop example regulations matrices for all sections, review, edit, revise

BLLUP ADMINISTRATION (10 hours)

- prepare time logs, send to Project Team
- project team meeting 9/26/11, draft meeting notes
- followup meeting w/S. Kosek-Sills re: her input on review

October, 2011

BLLUP EDUCATION AND OUTREACH (89 hours)

PRESENTATIONS/WORKSHOPS

- Summit Co. workshop 10/27/11 all day, about 60 participants

OUTREACH/MEETINGS

- input to C. Tilford, Sugar Creek Twp, re: meadow protection regs
- work w/S. Kosek-Sills re: Update newsletter, survey
- set up outreach e-mail w/survey, newsletter; test e-mails; send out; followup re-sends, address changes, etc.
- review survey results, set up reports, communic w/S. Kosek-Sills re results/reports.

PARTNERSHIPS

- NEOSWTC: input to D. Shimek re: PIPE workshop in January; telephone conf D. Shimek, L. Mack re: workshop logistics 10/14; assess strategic priorities, organizational help, e-mail to D. Shimek per request; communic w/D. Shimek, C. Fink (Summit SWCD) re: memorandum of understanding
- input to OPC listserve re: flag lot discussion
- input to Dave Reutter, Summit SWCD (?), re: riparian setback ordinance info

TECHNICAL ASSISTANCE

- Summit: communic w/team (S. Barbic, C. Fink), speakers (J. Zielinski, B. Holtz) re: meeting content/logistics; review and analyze, write up comments on Coventry, Norton code books; planning meeting 10/12/11; TC Susan DeChant (summit Co.) re: comments/analysis of codes; further work on continuing ed credits for planners w/T. King, S. barbic; advertise to ASLA, planning listserve; finalize checklist; final info to speakers; TC George Beckham/Coventry Twp re: code analysis results, summarize, to workshop team; TC Dave White (Norton City) re: code analysis results, summarize, to team; workshop 10/27/11; f/u w/workshop team re: photos, evaluation survey
- Medina: planning meeting 10/6/11 w/homebuilder rep and planning team (J. Van Loon, G. Norcia, D. LeHotan); communic w/J. Van Loon re: D. Loehr (HBA speaker); TC Doug Loehr re: speaking;
- Cinci MSD: TC w/Mary Lynn Lodor re: possible project; communic w/G. Hesse, S. Kosek-Sills re: approval for TA; communic w/project team re: approval for Cinci trip; attended meeting 10/24/11; f/u communic w/Amy Pursley, Hamilton Co PC, re: their regulations, forward to P. Jensen
- Galena: communic w/Jeanna Burrell (Galena) re: progress

BLLUP CONTENT (26 hours)

LINKING LAND USE REVIEW

- ongoing work with P. Jensen on matrices, edits
- ongoing review/editing of all sections

BLLUP ADMINISTRATION (22 hours)

- communic w/S. Kosek-Sills re: her needs for SAWG meeting, TAC meeting plans, participants; input to Sandra on her presentation
- prep for PT meeting; meeting 10/25/11
- coord. w/ S. Kosek-Sills re: coastal fellow grant application; dig up old coastal management files from BG task force, fax to SKS
- communic w/project team members re: scope/budget/status, project management issues; followup communic w/cSU admin; draft response document
- sent all documents to E. Bailik for review
- communic w/B. Hall re: oil/gas contact at Ohio EPA
- communic w/K. Dreyfuss-Wells re: TAC meeting participation

November, 2011

BLLUP EDUCATION AND OUTREACH: (32 hours)

PRESENTATIONS

None this month.

OUTREACH/MEETINGS

- TC w/Tom Tugend, Ohio EPA, re: oil/gas issue
- communic w/Bill Westbrook, Columbus area HBA, re: comments on BLLUP
- TC Brian Blair, Appalachia Ohio Alliance, re: BLLUP interview
- TC Donna Goodman, Athens Conservancy, re: BLLUP interview
- TC Bob Owen, Western Reserve Land Conservancy, re: BLLUP interview
- TC Kevin Joyce, Black Swamp Conservancy, re: BLLUP interview
- TC Eddie Dengg, Western Reserve Land Conservancy, re: BLLUP interview
- TC Larry Frimerman, Tri-Valley Conservation Trust, re: BLLUP interview

-communicate w/B. Whetstone, MORPC, re: possible presentation

PARTNERSHIPS

- NEOSWTC: attended mtg 11/8/11
- Cleveland Metroparks: attended strategic planning meeting 11/8/11
- NEOSWTC PIPE workshop: communicate w/consultant re: planning meeting; communicate w/D. Bogoevski, Ohio EPA, re: workshop goals; review YouTube workshops from consultant;
- communicate w/Bill Sanders, Forest City development corp, re: project update
- input to George Warnock, Western Reserve Land Conservancy, re: strategy for difficult public meetings

TECHNICAL ASSISTANCE

- Summit: f/u communicate w/S. Barbic re: workshop hours match; f/u w/T. King re: AICP cm hours
- Galena: communicate w/J. Burrell (Galena) re: project status (3 e-mails); send CRWP model regulation to her
- Cuyahoga: communicate w/E. Price re: status; attended meeting 11/9/11; f/u w/J. Wolin, CSU re: her ppt, possible case study project
- Medina: contact w/Susan Hirsch, Medina Co. PC, re: present at workshop in January

BLLUP CONTENT (54.5 hours)

LINKING LAND USE REVIEW

- ongoing review/editing of sections, matrices, coordination w/P. Jensen
- communicate w/project team members re: review of their comments

BLLUP CASE STUDIES/RESEARCH

- TC Cindy Biakofski, Brown-Caldwell, re: projects for case studies
- begin work w/P Jensen on tracking down projects
- “heads up” to CSU Env. Finance Center staff re: possible research

BLLUP ADMINISTRATION (28 hours)

- Project Team meeting notes, to project team
- project team meeting 11/21/11
- continued work on OWRC status report
- attended TAC meeting 11/3/11
- developed OLEC budget/scope for 2012; coordination w/G. Hesse, S. Kosek-Sills (OLEC); prepared and submitted formal proposal to CSU; communicate w/S. Kosek-sills and CSU re: boilerplate contract
- drafted Ohio Storm Water Conference abstract, to project team, did final submittal
- draft background memo for project team
- coordinate w/CSU, Levin admin re: OWRC budget, travel budget
- communicate w/project team re: Central Ohio MORPC presentation request
- communicate w/S. Kosek-Sills, CSU admin re: invoice for OLEC 2011

December, 2011

BLLUP EDUCATION AND OUTREACH (20 hours)

PRESENTATIONS

None this month.

OUTREACH/MEETINGS

- communicate w/Brandi Whetstone, MORPC, re: watershed group presentation in January
- telephone conference w/MORPC group re: January presentation, approach, strategy (B. Whetstone, E. Grushon, D. Reutter); review/comment on their announcement; communicate w/E. Grushon, B. Westbrook (developer) re: planned meeting
- communicate w/P. Kirk-Hall, OSU, re: possible fall conference

PARTNERSHIPS

- NEOSWTC: conference call 12/13 re: PIPE workshop; telephone conferences with all speakers: O. Neal (City of Cleveland); B. Gentile (City of Struthers); B. Kelly (City of Westlake); telephone conference with D. Bogoevski (Ohio EPA) re: speakers and presentations; presentation planning;
- communicate w/A. Brennan, Chagrin River Watershed Partners, re: program status, misc. questions

BLLUP TECHNICAL ASSISTANCE

- Cuyahoga County: communicate w/E. Price re: next meeting in January
- Galena: input to J. Burrell (Galena) re: her draft, project status
- Medina: communicate w/J. Van Loon re: project status, advertising 12/20, e-mail all speakers re: workshop plans – S. Hirsch (Medina Co. Planning), J. Van Loon (Medina NRCS), G. Norcia (Medina SWCD), D. Leohr (Medina developer)

BLLUP CONTENT (58 hours)

LINKING LAND USE REVIEW

- Detailed review of all comments from project team members; integration and editing of text; searches for photos/diagrams
- coordination with P. Jensen on matrices, editing, integration of links
- sendout to Steering Committee members
- communication with Jay Dorsey re watershed approach paragraph in stream protection section
- communicate w/Barb Holtz (Cleveland Metroparks) and Bob Kehres (Ohio Prairie Nursery) re: photos for natural areas section
- communicate w/Project Team members re: comments and review
- communicate w/Dave Moore, Heather Bowden, ODOT, re: complete streets descriptions, links in various sections
- communicate w/Heidi Robertson, CSU Law (original author), re: brownfields section
- communicate w/Diane Alecusan, ODOD, re: her input on sections
- communicate w/Drew Todd, ODNR, re: his input on sections
- communicate w/Rebecca Fugitt, ODH, re: her input on
- drafted new intro section, to project team for review
- communicate w/J. Fyffe, Ohio EPA, re: his input

BLLUP RESEARCH

- communicate w/Harry Stark (Ohio Storm water Association) re: agendas for past Storm Water statewide conferences
- meet with P. Jensen and set up framework for case study project, ongoing input to him on project

BLLUP ADMINISTRATION (28 hours)

- coord w/S. Kosek-Sills, C. Zullig, G. Hesse re: OLEC agreement for 2012
- refine list of Steering Committee members/contact info with project team, steering committee
- TC Dan Keckan, Cinecraft productions, re: adaptation of video for statewide use
- prepared budget and related background info for OWRC agreement
- prepared network development goals memo
- prepared OWRC update document
- prepared agenda, background for PT meeting
- administrative telephone conference 12/15/11 w/G. Hesse, B. Hall
- project team telephone conference 12/19/11, followup meeting notes
- communic w/R. Boronka (Cleveland Museum of Nat. History), C. Thaler (Cuyahoga County PC) re: cost of LEAP brochure
- develop memo on BLLUP documents, send to project team